

**REMINDER**

No: RITES/RES/DEP/STAFF/2017/5  
Dated: 29 November, 2017

May be uploaded  
on web site pl.

29.11.17

The General Manager (P), RCF/Raibarely (U.P)  
The General Manager ( P), Rail Coach Factory, Kapurthala.  
The Chief Administrative Officer ( P), (DMW) Patiala.  
The General Manager ( P), Diesel Locomotive Works, (DLW) Varanasi.  
The General Manager (P), (CLW), Chittaranjan (W.B.)  
The General Manager (P), Integral Coach Factory, ( ICF ) CHENNAI. -38  
The Director General (P), (RDSO), Lucknow 226011.  
The Chief Administrative Officer, COFMOW, New Delhi  
The General Manager ( P), N. W. Railway, Opp. Railway Hospital, Jaipur 302006.  
The General Manager ( P), North Central Railway, Civil Lines, Allahabad – 211001.  
The General Manager ( P), North East Railway, Gorakhpur.  
The General Manager ( P), Northern Railway, Baroda House, New Delhi – 110001.  
The General Manager ( P), North East Frontier Railway, Gauhati  
The General Manager ( P), East Central Railway, Hajipur.  
The General Manager ( P), Eastern Railway, Fairlie Place, Kolkata  
The General Manager ( P), South Eastern Railway, Garden Reach, Kolkata.  
The General Manager ( P), South East Central Railway, Bilaspur.  
The General Manager ( P), East Coast Railway, Bhubaneshwar.  
The General Manager ( P), West Central Railway, Jabalpur.  
The General Manager ( P), Western Railway, Churchgate Mumbai.  
The General Manager ( P), Central Railway, CSTM , Mumbai  
The General Manager ( P), Southern Railway, Park Town, Chennai – 600 003.  
The General Manager ( P), South Western Railway, Hubli  
The General Manager ( P), South Central Railway, Secunderabad  
The Secretary (Deputation), Railway Board.

**Sub: Engagement of Diesel Loco and C&W Maintenance staff on Deputation or on Permanent absorption to RITES for Railway O&M Projects in India.**  
**Ref: This office Circular NO: RITES/O&M/Dep/Staff/131, Dated: 13.04.2016**

Dear Sir,

RITES is maintaining the railway-related assets of several prominent PSUs (Power Houses, Steel Plants, Ports etc.). RITES is now also undertaking maintenance of rolling stock of several reputed companies in the Private sectors as well. While majority of staff utilized at these sites is RITES permanent staff or retired Railway staff engaged on contract, RITES supplements its requirement of manpower for these operation and maintenance activities by drawing capable maintenance staff from Railways on deputation or absorption.

In order to form a fresh panel of suitable staff for the operation and maintenance projects which are likely to be commenced in the current and next year (2017-18), applications are being invited from the willing, dedicated, knowledgeable and experienced supervisors of Diesel Locomotives and C&W for joining RITES in following categories on deputation or on permanent absorption basis:

Cont'd...2

S. No.	Designation	No. approximate vacancies
1.	Supervisor (Dsl. Mech.)	5
2.	Supervisor (Dsl. Elect.)	4
3.	Supervisor (C&W)	5

In all probability, the selected optees following the screening are likely to be posted for at any of the following sites:

**A. Existing sites:**

- i) Farakka (West Bengal)
- ii) Kahalgaon (Bihar)
- iii) Talcher, Dhamra (Orissa)
- iv) Vishakhapatnam (A.P)
- v) Kaling Nagar(Orrissa)
- vi) Sipat ( Chhattisgarh)
- vii) Kolaghat/ Budge Budge/ Majerhat – Kolkata area.

**B. Sites likely to come in future**

- i) Port Trusts at Mumbai/Goa/Chennai
- ii) Power Plants at Lalitpur(UP) and Nasik
- iii) Coal siding at Bilaspur(Chhattisgarh)

Railway staff under deputation (or absorption) to RITES for domestic Operation & Maintenance Projects receive due preference for O&M assignments abroad. They will have growth opportunities and likely to work as Chief Project Managers.


For diesel staff, preference will given to those having experience of working and expertise on the maintenance and overhauling of Governor, Fuel Injection Equipment, Expressor, Turbo Supercharger, Air Brake System, Power Pack on Mechanical side and Electronic cards, Contractors, Control Panel & Relays and Trouble shooting on Electrical side.

For wagon staff, preference will given to those having experience of working and expertise on the maintenance and overhauling of BOBRN Wagons.

It is requested that wide publicity of this notification may be given in all Divisions/Diesel Shed/ / Workshops of Railways for the information of concerned staff and forward the applications of willing staff for deputation to RITES for a period of 3 (three) years at the following address:

**GROUP GENERAL MANAGER (RES)**  
**RITES LTD.,**  
**2<sup>nd</sup> Floor, RITES BHAWAN,**  
**PLOT NO.1, SECTOR 29,**  
**GURGAON (HARYANA) -122001**  
**Email:res@rites.com, phone 0124-2818226,208**

General information on experience and financial benefits are given in Annexure-I & II. The proforma of application is also enclosed as Annexure-III. There is no last date for receiving applications; however applications may preferably be sent by 28.02.2018.

  
**(S. C. Singhal)**  
**Group General Manager/RES**

**DA: As above.**

**ACADEMIC QUALIFICATION & EXPERIENCE REQUIRED FOR DEPUTATION TO RITES  
DIESEL LOCO/C&W MAINTENANCE STAFF**

<b>S.No.</b>	<b>Category</b>	<b>Qualification</b>	<b>Experience Expertise</b>
1.	Executive (Dsl Mech)	Must be working as AME/SSE	Governor, FIP, Air Brake, Expressor, Power Pack, Turbo Super Charger and Major/Minor Schedules. (Minimum 10 yrs experience)
2.	Executive (Dsl Elect)	Must be working as AME/SSE	Control Panel, Relay Testing, Elect. Cards, Contractors and trouble shooting. (Minimum 10 yrs experience)
3.	Executive(C&W)	Must be working as AME/SSE	POH/ROH of BOBRN Wagons

**GENERAL INFORMATION OF ADDITIONAL BENEFIT ON DEPUTATION TO RITES PROJECTS IN INDIA.**

**A. SALARY AND OTHER ALLOWANCES**

In addition to the Railway salary including Dearness allowances, etc. The employees on distribution deputed at site projects are given the following allowance at the existing rate indicated against each.

S.No.	Type of Allowances	Rate per month
1.	a) Deputation allowance	5% of Basic pay for same place and 10% of Basic Pay for ther places
	b) Expert & Professional	20% of Basic Pay
	c) Furnishing allowance	As admissible
2.	When on tour other allowance viz. Hotel, Conveyance expenses etc. will be reimbursed.	
3.	Gazetted Holiday Allowance & Night Duty Allowance are paid upto the category of Asstt. Manager.	

Staff performing night duties will be given night duly allowance on monthly basis.

**B. HOUSE RENT ALLOWANCE:**

Bachelor accommodation at the Project Site will be provided free of cost. HRA will be provided the employees as per RITES rules who keep their families at any other place.

**C. JOINING TIME AND TRANSFER ALLOWANCE BENEFITS:**

The staff will be given joining time when proceeding on and returning from deputation and accordance with the rules. Transfer allowances and incidental expenses admissible for the journeys both ways as per Company rules.

**D. MEDICAL FACILITIES:**

The staff will be eligible for medical reimbursement facilities in accordance with the Rules of the Company. He may be allowed at his own option to avail Railway medical facilities.

**E. PRIVILEGE PASSES:**

Railway will continue to all to the staff the benefit to Passes and PTO sets etc. during the period of deputation.

**F. LEAVE & RETIREMENTS BENEFITS:**

During deputation the staff will continue to be governed by the leave and retirement benefits Rules applicable to them as Railway employee.

**G. SUBSCRIPTION TOWARDS GROUP INSURANCE SCHEME:**

The staff will be governed under the Group insurance scheme as applicable in the Railways.

**H. MISCELLANEOUS:**

The staff will be given Birthday gift, Diwali gift, etc. as applicable to RITES employee.

(N.B.: These benefits are subject to admissibility by the RITES administration/GOI norms prevailing at the time of actual deputation).

**Group General Manager (RES)  
RITES Ltd., RITES Bhawan,  
Plot No.1, Sector 29,  
Gurgaon (Haryana)**

**Dear Sir**

**Sub: Engagement of staff on Deputation or Permanent absorption to RITES for Rolling Stock Maintenance Projects in India.**

APPLICATION FOR THE POST OF .....

1. NAME .....
2. FATHER'S NAME .....
3. QUALIFICATIONS:
  - A) ACADEMIC .....
  - B) TECHNICAL .....
4. DATE OF BIRTH .....
5. WHETHER SC/ST/OBC .....
6. POSITION ON RAILWAYS  
DATE OF INITIAL APPTT .....
- SCALE & PAY .....
- PRESENT POST .....
- PLACE OF WORK & .....
- DATE FROM WHICH WORKING .....
7. EXPERIENCE (including deputation period in RITES, if any) : Details duly filled in format given below. (\*)

**Work experience**

S.No.	Working Location	Period in Years	Place & Designation
1.	Period worked in DSL/Shed		
2.	Period worked in DSL/Shop		
3.	Period worked in Wagon POH Shop		
4.	Period worked in Wagon Depot		
5.	Period in allied jobs		

**Expertise in Mechanical Maintenance (No. of years)**

1.	Power pack (POH/Major Schedule)	7.	Power pack components Overhauling.
2.	Expressor/Compressor	8.	Pump, Cooler, Auxiliaries
3.	Governor (Woodward)	9.	Bogie
4.	Turbosupercharger	10.	Maintenance Schedules
5.	Fuel in Equipment	11.	Trouble shooting
6.	Brake System	12.	Specification, if any

**Expertise in Electrical Discipline**

1.	Control Panel	6.	Governor (GE)
2.	Rotating Machines	7.	Speedometer
3.	Trouble Shooting	8.	Maintenance Schedules
4.	Electronic Cards	9.	Load Test
5.	Relay Contractor	10.	Specification, if any

**Expertise in C&W Discipline**

1	POH of BOBRN Wagons	
2	ROH of BOBRN Wagons	
3	Yard Maintenance of BOBRN Wagons	

8. FIELD OF SPECIALISATION.....
9. AWARDS/CERTIFICATES RECEIVED, IF ANY.....
10. I understand that I shall be posted as Inspecting Engineer/RITES at any of the sub-regional offices of.....Region.
11. Details of application submitted in other regions in last 3 years.

**Date of application**

**Date of interview**

**Result**

(Signature)

Mailing Address.....

Contact No.

Mob \_\_\_\_\_

Land line \_\_\_\_\_

Date: .....

**Posting Preference:**

Preference for place of posting

**Signature & Name and Designation of the Employees**

**RECOMMENDATION OF CONTROLLING OFFICER**

Date & Place

Signature of Controlling Officer/Incharge

For official use in RITES

1. Application received on :
2. Screened & date :
3. Rating :
4. Place for which selected :