## **Government of India**

Applications are invited for filling up the following posts in an organization under Cabinet Secretariat on deputation/absorption or re-employment basis. The details with regard to Pay structure, QRs etc. that are required to adjudge their eligibility/suitability are as under-

# Name of the post along with Scale of Pay and No. of Posts

#### Junior Technical Officer- I

Pay Rs 47,600/-Level- 8 in the Pay Matrix of 7th CPC corresponding to the PB-2 (Rs. 9300-34800 + Rs. 4800/- Grade Pay)

No. of Posts: 29 (subject to variation)
The post also carries 20% special
security allowance in addition of above.

# The eligibility criteria for re-employment to the post of Junior Technical Officer-I

#### Re-employment

Retired personnel who held the rank of Master Warrant Officer or Warrant Officer or equivalent in Defence Organisations.

#### Deputation

Holding the rank of Master Warrant Officer or Warrant Officer or equivalent in Defence Organisation.

The Armed force personnel of the rank of Master Warrant Officer or Warrant Officer or equivalent due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualification shall also be considered such persons would be given deputation terms upto the date on which they are due for release from the Armed Forces and thereafter, they may be continued on re-employment upto the age of retirement prescribed for civilian posts of the Central Government.

### Essential qualification and experience for re-employment officers/deputationist:-

- Three year's diploma in Photography or Electrical or Electronics or Mechanical or Aeronautical Engineering or Technology from a Recognized Institute or University.
- (ii) Six years experience in maintenance, overhaul of aircraft equipments and systems.

## For Re-Employment

- 1. Those retiring within a year of the date of publication of this advertisement can only apply against 'Re-employment' mode. They should produce NOC for re-employment. Application from serving officers without NOC for re-employment will not be considered.
- **2.** The pay fixation of the re-employed officers will be as per civil rules in vogue for the fixation of pay of re-employed officers.
- **3.** Selected officers will also be eligible for applying for General Pool accommodation as applicable to Central Government Officers, if posted in Delhi.
- **4.** The job offers enormous scope for professional learning and for undertaking high-quality work in stimulating environment with likeminded professionals.
- **5.** The Officers who are appointed on re-employment can be posted anywhere in India as per requirement of the organization.
- **6. How to apply:** Neatly filled application typed or in own handwriting on A-4 size paper in proforma (placed as Annexure-A) should be forwarded on following address. The envelope should clearly mention on top 'Application for re-employment for the post of **Junior Technical Officer-I'**

Joint Deputy Director (Pers)
Post Box No. 3003
Lodhi Road Post Office
New Delhi- 110003

- **7.** The last date of receipt of application is **60 days** from the date of publication of the advertisement in the **Employment News**.
- **8.** Attested copies of educational qualification, experience and other certificates should be enclosed with application. Candidates, however, will be required to produce original certificates for verification at the time of interview.
- **9.** The application must be submitted in prescribed proforma placed at Annexure- A, NOC for re-employment/dischargebook/retirement order must be enclosed with application.
- 10. Incomplete applications and those received late and/or without the requisite enclosures would be summarily rejected. No correspondence in this regard would be entertained.
- 11. Canvassing in any form will disqualify the candidature.
- 12. The Department reserves the right to modify/withdraw the notification at any time.

## For Deputation

- **1.** The Department Officers who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.
- 2. Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organizations or department of the central government shall ordinarily not exceed three years.
- **3.** The maximum age limit for deputation shall not exceed fifty-six years as on the closing date of receipt of applications.
- **4.** The initial period of deputation of the officer from Central Government shall normally be three years which may be extended as per rules.
- **5.** The job offers enormous scope for professional learning and for undertaking highquality work in stimulating environment with likeminded professionals.

- **6.** The Officers who are appointed on deputation can be posted anywhere in India as per requirement of the organization.
- **7. How to apply:** Neatly filled application typed or in own handwriting on A-4 size paper in proforma (Annexure-'B') should be forwarded on following address. The envelope should clearly mention on top 'Application for deputation for the post of **Junior Technical Officer-I'**

Joint Deputy Director (Pers)
Post Box No. 3003
Lodhl Road Post Office
New Delhi- 110003

- 8. The last date of receipt of application is 60 days from the date of publication of the advertisement in the Employment News.
- **9.** Attested copies of educational qualification, experience and other certificates should be enclosed with application. Candidates, however, will be required to produce original certificates for verification at the time of interview.
- **10.** The applications in the prescribed proforma (Annexure-B) may be forwarded through proper channel alongwith disciplinary/vigilance clearance, integrity certificate, certificate regarding major penalty during last 10 years of service and attested copies of APARs for the last 5 years. Application not in prescribed proforma will be summarily rejected.
- 11. Incomplete applications and those received late and/or without the requisite enclosures would be summarily rejected. No correspondence in this regard would be entertained. The decision of this Secretariat shall be final in deciding the eligibility of the candidate. The mere fact that an admit card/call letter has been issued to the candidate and he has been allowed to appear in the exam/skill test/interview, etc. will not imply that his candidature has been finally accepted.
- 12. Canvassing in any form will disqualify the candidature.

(in Block Letters)

(in Christian era)

Date of Birth

 $\textbf{13.} \ \ \textbf{The Department reserves the right to modify/withdraw the notification at any time.}$ 

ANNEXURE- 'A'

Affix recent

passport size

photograph duly

attested

### BIO-DATA/CURRICULUM VITAE PROFORMA FOR RE-EMPLOYMENT

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6.	Permar	ent A	Address						
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8.	Whether SC/ST/		ongs to						
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I solemnly affirm that the information submitted above is correct to the best of my knowledge and my belief. I also undertake that in the event of my selection to the above post, I will not withdraw my candidature or decline the post when offered.

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(Signature of the candidate)
Continued on page 44

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20.	Total emoluments per month now draw	n	
21.	Basic Pay in the PB Grade Pay	Total Emoluments	
22.	In case the applicant belong to an Organization which is not following the Central Government Pay-Scales, the latest salary slip issued by the Organization showing the following details may be enclosed.		
23.	Basic Pay with Scale of Pay and rate of increment	Dearness Pay/ Interim relief/ other allowance etc. (with break- up details)	Total Emoluments
24.	Additional Information, if any, relevant to post you applied for in support of your suitability for the post (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the vacancy Circulated/ Advertisement) (Note: Enclose a separate sheet, if the is insufficient)		
	Achievements: The candidates are requested to indicatinformation with regard to: i) Research publications and reports an special projects ii) Awards/Scholarships/official apprecial projects iii) Affiliation with the professional bodinstitutions/societies and iv) Patents registered in own name or for the organization v) Any research/innovative measure in official recognition vi) Any other information (Note: Enclose a separate sheet if the insufficient)	ation es/ achieved volving space is	
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hat n re	the information furnished in the Curricult spect of Essential Qualification/Work Essential by the Selection Committee at	um Vitae duly suppor Experience submitte	rted by the documents ed by me will also be

assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of	uie	Carrarae	***
Address			
Address			_

Date Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.