

ਅਧੀਨ ਸੇਵਾਵਾਂ ਚੋਣ ਬੋਰਡ, ਪੰਜਾਬ
ਵਣ ਭਵਨ, ਸੈਕਟਰ-68, ਐਸ.ਏ.ਐਸ. ਨਗਰ
ਜਨਤਕ ਨੋਟਿਸ

Plan of Written Examination (Advertisement No.07 of 2021)

All the aspirants are informed as under with respect to the common written test to be conducted for the recruitment of Supervisors :-

- (i) The Exam will be conducted in MCQ (Multiple Choice Questions) format. OMR sheets will be used for answering the questions.
- (ii) There will be negative marking. Each question carries 1 mark. **For every wrong answer, 1/4th mark would be deducted. The question(s) not attempted will receive no credit or discredit.**
- (iii) The Tentative syllabus is as follows:

Total Marks: 100

Sr. No.	Indicative Contents of Syllabus	Weightage (Approx.)
1	General Knowledge/Awareness (India & Punjab): Current Affairs, History & Geography of India, its Economic and Social Development. Knowledge related to Political and Scientific fields, Sports, Cinema and Literature. Important Events, Freedom and Social Movements and their Leaders of India and Punjab. Central and State Executive, Judicial System, Fundamental Rights & Duties of the citizens.	15
2	Numerical Ability: Simplification, Percentage, Number system, LCF and HCF, Ratio and Proportion, Number series, Average, Problems based on Ages, Profit & Loss, Partnership and Mixture, Simple and Compound Interest, Work and Time, Time and Distance. Mensuration and Data Interpretation.	15
3	Reasoning Ability: Verbal reasoning : Coding, Decoding, Analogy, Classification, Series, Direction sense test, relations, mathematical operations, time test, odd man out problems. Non Verbal reasoning : Series, Analogy and Classification.	10
4	Languages (English and Punjabi): Basic Grammar, Subject and Verb, Adjectives and Adverbs, Synonyms, Antonyms, One Word Substitution, Fill in the Blanks, Correction in Sentences, Idioms and their meanings, Spell Checks etc.	20
5	Information Technology: Basics of Computers, Introduction to wireless technology in day-to-day communication, Fundamentals of Computers and Networks, Internet, Malware, Understanding emails/SMS/ messengers, Use of Office Productivity Tools such as MS Word, PowerPoint and spreadsheets.	10
6	Punjab History and Culture: Sufis, Saints and Gurus, Sikh Rulers, The British Period, National Movement in Punjab, Punjab in Independent India, Major personalities in history of Punjab, Punjabi literature, performing arts and crafts.	10
7	Child Care and Development: Early Childhood Care & Education Management- Child Development, Child Care and Protection, Pre-school Education, Children with Special Needs. Nutrition and Health- Importance, Pregnancy and Care, Vaccination, National Health Programs, Malnutrition, Common Ailments. Anganwadi Management- Role and responsibility of Anganwadi workers and supervisors.	20

- Note:- a) The distribution of marks/question in each section is indicative. It may vary slightly.
b) The syllabus is broadly classified as above but may vary to some extent.

ਮਿਤੀ: 28.06.2021

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ਸਕੱਤਰ,
ਅਧੀਨ ਸੇਵਾਵਾਂ ਚੋਣ ਬੋਰਡ