

Advertisement No. 127

Advertisement: Hiring of Legal Officers in the Punjab Land Records Society.

1. **Minimum Qualification:** (i) Bachelor's degree in Law recognized by the Bar Council of India for the purpose of enrolment as an Advocate with a minimum of 60% marks or equivalent in the aggregate of all semesters/years. (ii) Knowledge of Punjabi upto matric or Punjabi passed from language department.
2. **Minimum Experience:** Minimum 1 year experience in handling the Legal matters and in drafting of contracts and concession agreements etc. with some reputed organization / Law Firm(s). The candidates possessing Post Graduate Degree in Law and possessing more experience prescribed for the post will be given added weightage.
3. **Job Description:**
 - Preparation of legal agreements to be entered into with consultant /Bidders/System/ Integrators etc.
 - Study of project specific legal issues.
 - Examination of bid documents taking into account the project specific legal issues.
 - Suggest specific modifications in the existing regulatory mechanism so as to make it amendable to privatization of projects.
 - Participation in pre-bid conference held with potential bidders.
 - Assist in negotiations with the selected bidders.
 - Other legal and related issues.
4. **Age:** As on 1st April, 2022, age should not exceed 37 years.
5. **Remuneration:** Rs. 60,000 /- per month.
6. **Place of posting:** Chandigarh.
7. **Tenure of appointment:** For an initial period of three years and can be extended at the discretion of the Board.
8. **Application Fee:** Application should accompany with a non- refundable bank draft of Rs. 1000/- in favour of Member Secretary, Punjab Land Records Society Payable at Jalandhar. No benefit of postal delay would be given.